



Actual Inspection

- **The inspection will be carried out in presence of the farmer/or his representative and must include:**
- **A visit of the whole farm (refer farm map/s)**
- **Storage area (inputs and outputs)**
- **Harvested products**
- **Post harvest handling**
- **Animal Husbandry**
- **Review of Farm records**



Actual Inspection

- **Verify if the internal standards have been followed**
- **Fulfillment of the conditions of the previous inspection**
- **Collect objective evidence of the effectiveness of the ICS/IQS**
- **Objective evidence is recorded on notebook or Internal Inspection checklist**



Actual inspection

- **When asking questions or interview:**
- **Use inspectors six friends-**
- **Who, what, where, when, why and how**
- **Plus the seventh Okay, show me?**
- **The above direct questions-will achieve more detailed answers**
- **Yes/No questions-you gain nothing**



Actual inspection

- **Objective evidence –try to establish**
- **The ICS documents are in use**
- **Farmer is having up to date information on the applicable organic standards (do's and don't)**
- **Good housekeeping in practice**
- **The farm has adequate infrastructure**
- **Farm supervision is adequate**



Actual inspection

- **Records are kept up to date**
- **Farmer is adequate trained by the Organization/Field Officer**
- **Investigate non-compliance if any**
- **Establish root cause**
- **Record the result**
- **Compare findings of Field Officer form the BFD and your finding**
- **Both positive and negative observations are recorded.**



Raising non-conformities

- **Decide compliance or non-compliance correctly (A non-compliance is a non-fulfillment of specific requirements)**
- **Always establish objective evidence when an apparent non-compliance is found**
- **In case of severe non-compliance, the results will be reported immediately to the IQS/ICS Manager and all measures will be taken according to the Internal sanction procedure**



Categorization of non-conformities

- All non-compliances (NC) have to be dealt with regardless of how important an impact they may have on the established ICS.
- The NC's are classified based on the Internal sanction procedures. There may not be defined standard for categorization of some NC's



Categorization of non-conformities

- A typical classification of NC's as follows;
- Severe non-conformity-Major lapse
- Minor non-conformity-Minor lapse (Condition)
- Observations – Point of attention



Reporting non-conformities

- **A quick guide is to examine and describe the NC**
- **Where-the area where the nc was found**
- **When-date of inspection**
- **What-Description of the problem**
- **Why-A statement of the requirements from the Organic Standard or Internal quality standard**
- **Who-Note the report must not attribute blame**
- **Clarity of the information and the inclusion of as many facts as possible will assist the reader to understand your findings.**
- **Mojo NC: the inspector must produce absolute proof that NC is really exist.**